

## Digest of Masonic Law

### FORMS

The Grand Lodge furnishes its Lodges with completed membership Returns, and if the Secretaries do not receive them by the 1<sup>st</sup> day of February, in each and every year, the Grand Secretary should be notified. It also furnishes to its Lodges, upon proper application to the Grand Secretary, the following blanks:

| <i>No.</i> | <i>Forms</i>   |
|------------|--|
| GL 101     | Certificate for Membership (used for traveling)              |
| GL 104     | Certificate in Lieu of Lost Dimit                            |
| GL 300     | Proficiency Cards  |
| GL 301     | Dues Cards   |
| GL 303     | Gold Seals - Voluntary Contributor Endowment Fund            |
| GL 401     | Requisition for Supplies                                     |
| GL 404     | Instructions for Amending By-Laws                            |
| GL 601     | Petitions for the Three Degrees                              |
| GL 601a    | Applicant Background Waiver                                  |
| GL 602     | Supplementary Information for Petition                       |
| GL 603     | Affiliation by Trsf. Cert. (Petition)                        |
| GL 604     | Petition for Trsf. Cert. and Trsf. Cert. (becomes Dimit)     |
| GL 604c    | Petition for Cert. of G.S. & Cert. of G.S. for Dual Member   |
| GL 604d    | Petition for Cert. of G.S. & Cert. of G.S. for Plural Member |
| GL 605     | Reinstatement Petitions                                      |
| GL 606     | Affiliation by Dimit (Petition)                              |
| GL 607     | Dimits for Master Masons                                     |
| GL 608     | Dual Membership Petitions                                    |
| GL 609     | Statements for Dues (Not Computerized)                       |
| GL 610     | Delinquent Dues Notices (1st and 2nd)                        |
| GL 611     | Dimits for E.A. and F.C.                                     |
| GL 612     | Request for Dispensation                                     |
| GL 613     | Cert. of Withdrawal from Dual Membership                     |
| GL 615     | Petition for Plural Membership                               |
| GL 616     | Cert. of Withdrawal from Plural Membership                   |
| GL 700     | Waiver of Jurisdiction                                       |
| GL 701     | Summons to attend Lodge Meetings                             |
| GL 705     | Up-Dating Sheets (Data Sheets) Tablet                        |
| GL 984     | Donation Form  |

**Forms**

Also the following Educational Material per Reg. 37.18

| <i>No.</i> | <i>Forms</i>                |
|------------|-----------------------------|
| GL 200     | Instruction Booklet         |
| GL 201     | Instruction Booklet No. 1   |
| GL 202     | Instruction Booklet No. 2   |
| GL 203     | Entered Apprentice Booklet  |
| GL 204     | Instruction Booklet No. 3   |
| GL 205     | Fellow Craft Booklet        |
| GL 206     | Instruction Booklet No. 4   |
| GL 207     | Master Mason Booklet        |
| GL 208     | Masonic Etiquette           |
| GL 210     | Handbook for Lodge Officers |

The forms given on the following pages are not furnished by the Grand Secretary.

**SUMMONS TO ATTEND LODGE COMMUNICATION**

\_\_\_\_\_ FL \_\_\_\_\_ 20\_\_ Br  
other \_\_\_\_\_

A \_\_\_\_\_ Communication of \_\_\_\_\_

Lodge No. \_\_\_\_\_ will be held in the Lodge Room on

the \_\_\_\_\_ day of \_\_\_\_\_ A.L. 60\_\_, A.D. 20 \_\_ at

\_\_\_\_\_ o'clock, \_\_\_\_\_ m. for the purpose of \_\_\_\_\_ and

you are hereby peremptorily notified and summonsed to be then and there personally

present.

By order of the Worshipful Master.

Take due notice thereof and govern yourself accordingly.

Witness my signature as Secretary and the Seal of our said Lodge on this the date first above written.

\_\_\_\_\_  
\_\_\_\_\_  
Secretary  
Lodge No. \_\_\_\_\_ F. & A.M.

**Digest of Masonic Law**

**PROXY FOR MASTER OR WARDEN**

\_\_\_\_\_, FL \_\_\_\_\_, 20\_\_\_\_\_ I  
(insert full name, and Master or Senior Warden, or Junior Warden, as the case may  
be), of \_\_\_\_\_ Lodge No. \_\_\_\_\_,  
being unable to attend in person do hereby appoint Brother (his full name), Master  
Mason and member in good standing

of this Lodge, my proxy in the Grand Lodge of Florida, at its ensuing Annual  
Communication, to be held in the city of Jacksonville, on the \_\_\_\_\_,  
A.L. 60\_\_\_\_\_, A.D. 20\_\_\_\_\_, empowering him to act in  
my behalf, and hereby ratify and confirm whatsoever he may lawfully do in said  
capacity.

Witness my official signature, attested by the Secretary and Seal of our  
said Lodge.

(Seal)

Attest: \_\_\_\_\_

\_\_\_\_\_  
Secretary

(1976)

**FORMS TO BE USED IN PREFERRING CHARGES  
AND HOLDING MASONIC TRIALS:  
PREAMBLE**

The following forms are intended only as a guide in preparation of documents  
used in Penal proceedings and are generally sufficient for their stated purpose but  
should be modified or supplemented as facts and circumstances indicate.

These forms were prepared by M.:W.: J. Lewis Hall and are contained in  
Appendix to "Administration of Masonic Justice in Florida." "Hall" refers to chapter  
number in that book and "R" refers to Regulation number in "Digest of Masonic Law  
of Florida." (1980)

**Forms**

**Index**

| <i>Form<br/>Number</i> | <i>Description of Form</i>  |
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| 1                      | General Heading of Documents  |
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| 3                      | Charges-Criminal Conviction   |
| 4                      | Order of Master on Charges-Directing Service on Accused                                     |
| 5                      | Order of Master on Charges-Dismissing Charges   |
| 6                      | Order of Master on Charges-Directing Investigation  |
| 7                      | Notice to Accused of Charges  |
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| 9                      | Certificate of Secretary of Service-By Mail   |
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| 25                     | Charges-Criminal Conviction-Grand Lodge Trial   |

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Form No. 1  
Headings

Every paper filed in penal proceedings should show the name and number of the Lodge in which the proceeding is pending and the name and address and other information about the accused against whom the proceedings are directed.

The form on the following page is suggested to meet the above requirement.

This heading should be placed at the top of the first page of every document with margin at top of page of at least two inches and margin on left of page of at least one inch.

On appeal all documents must be bound into the record on appeal. It is suggested that all documents be typed on 8½ x 11 inch letter size, white paper.

Forms

Form No. 1

---

- 2 inch margin

-----

1 inch  
margin

A

In   1   Lodge  
No.   2   F. & A.M.  
  3    
  3  , Florida

In re: Charges Against

Brother   4  

Who resides at   5  

Whose mailing address

is   6  

Whose telephone number

is   7   and who is a mem-

ber of   8   Lodge

No.   9  , F. & A.M.

B

- A. Should be in upper right hand corner of page
- B. Should be next to left hand margin of page with top line just below bottom line of A
1. Name of Lodge in which proceedings are pending
  2. Number of Lodge
  3. Location and address of Lodge
  4. Name of accused
  5. Residence of accused
  6. Address of accused
  7. Telephone number of accused
  8. Name of Lodge of which accused is a member
  9. Number of Lodge

(NOTE: If accused is member of Lodge of foreign jurisdiction location of such Lodge should also be given.)

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Form No. 2

Charges

(R. 44.25; Hall Chap. VII)

(Follow instructions and use heading in Form No. 1)

To the Worshipful Master, Wardens, and members of 1 Lodge No. 2 F. & A.M.:

The undersigned hereby charge Brother 3 with unmasonic conduct as hereinafter specified:

1. Brother 3 on or about the 4 day of 4 A.L. 60 4, A.D. 20 4 (or during the period beginning on the 4 day of 4 A.L. 60 4, A.D. 20 4 and ending on the 4 day of 4 A.L. 60 4, A.D. 20 4 at 5 in 5 did 6.

Witnesses having knowledge of the foregoing are 7, 7, 7, and 7.

2. On information and after due and careful investigation the undersigned verily believes that Brother 3 (continue as in charge No. 1).

The undersigned upon his, or their Masonic honor allege the above charges are true except those alleged upon information and belief and the undersigned verily believe those to be true after due and careful investigation.

8  
8  
8

Charges filed this 9 day of 9 A.L. 60 9, A.D. 20 9.

10  
Secretary 1 Lodge  
No. 2 F. & A.M.

1. Name of Lodge in which charges are filed
2. Number of Lodge
3. Name of accused
4. Day, month, and year of alleged misconduct
5. Place, City, Town or Community, and State where alleged misconduct occurred
6. Statement in detail of alleged misconduct
7. Names of witnesses

**Forms**

Form No. 2 Continued

8. Name, address, and telephone number of accuser\*
9. Date charges filed
10. Signature of Secretary

\*(NOTE on No. 8 - If there is more than one accuser the name, address, and telephone number of other accusers must be stated.)

NOTES: Original and six copies shall be signed and filed with Lodge Secretary.

Original shall be retained in Lodge files and certificate of Service (Form 8, 9, or 10) should be signed by Secretary and attached to the original of the charges after service on accused.

Copies of charges shall be delivered to Worshipful Master, District Deputy Grand Master, Grand Secretary, Grand Master, and to Worshipful Master of Lodge of membership of accused if accused is member of another Lodge.

Form No. 3  
Charges - Criminal Conviction  
(R. 44.21; 44.53; Hall Chapt. XX)

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(Follow instructions and use heading in Form No. 1)

To the Worshipful Master, Wardens and members of   1   Lodge No.   2    
F. & A.M.

The undersigned hereby charge Brother   3   with unmasonic conduct as hereinafter specified:

Brother   3   on or about the   4   day of   4   A.L. 60   4  , A.D. 20   4  ,  
being then and there under charges of the crime of   5   in the   6   Court in  
and for   7   entered plea admitting guilt or was adjudicated guilty thereof, copies  
of said charges and the record of the pleas or adjudication of guilt being attached  
hereto.

**Digest of Masonic Law**

Form No. 3 Continued

The undersigned upon his or their Masonic honor allege the foregoing statements are true.

\_\_\_\_\_  
8  
\_\_\_\_\_  
8  
\_\_\_\_\_  
8

Charges filed this 9 day of 9 A.L. 609, A.D. 209.

\_\_\_\_\_  
10  
Secretary 1 Lodge  
No. 2 F. & A.M.

1. Name of Lodge in which charges are filed
2. Number of Lodge
3. Name of accused
4. Date of alleged conviction or plea
5. Crime
6. Name of Court
7. City, County, Circuit, and State of location of Court
8. Name, address, and telephone numbers of accusers
9. Date charges are filed
10. Signature of Secretary

NOTE: Original and six copies shall be signed and filed with Lodge Secretary. Copies of Court papers showing charge, and conviction or plea must be attached to charges.

NOTE: Charges of conviction or plea in criminal case may be filed only by direction or order of Grand Master.

Forms

Form No. 4  
Order of Worshipful Master on Charges  
(Directing Service on Accused)  
(R. 44.27; Hall Chap. IX)

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(Follow instructions and use heading in Form No. 1)

ORDER

The charges against Brother 1 having been delivered to and duly considered by me as required by Grand Lodge Regulation 44.27 and finding the said charges in proper form and sufficient to state an offense against Masonic Law, the Secretary of this Lodge is directed to serve proper notice and copy of the charges upon the accused as provided in regulation 44.28.

Witness my signature as Worshipful Master this 2 day of 2 A.L. 60 2, A.D. 20 2

3  
Worshipful Master  
4 Lodge No. 5  
F. & A.M.

Order received and copies delivered as required by Regulation 44.27 (2) this 6 day of 6 A.L. 60 6, A.D. 20 6.

7  
Secretary 4 Lodge  
No. 5, F. & A.M.

1. Name of accused
2. Date of Order
3. Signature of Worshipful Master
4. Name of Lodge
5. Number of Lodge
6. Date received and copies delivered
7. Signature of Secretary

Digest of Masonic Law

Form No. 5  
Order of Worshipful Master on Charges  
(Dismissing Charges)  
(R. 44.27; Hall Chap. IX)

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(Follow instructions and use heading in Form No. 1)

ORDER

The charges against Brother 1, having been delivered to and duly considered by me as required by Grand Lodge Regulation 44.27 and finding that the said charges are insufficient to state a violation of Masonic Law and that the alleged acts of the accused do not constitute a Masonic offense the said charges are hereby dismissed.

Witness my signature as Worshipful Master this 2 day of 2 A.L. 60 2, A.D. 20 2

3  
Worshipful Master  
4 Lodge No. 5  
F. & A.M.

Order received and copies delivered as required by Regulation 44.27 (2) this 6 day of 6 A.L. 60 6, A.D. 20 6.

7  
Secretary 4 Lodge  
No. 5 F. & A.M.

1. Name of accused
2. Date of Order
3. Signature of Worshipful Master
4. Name of Lodge
5. Number of Lodge
6. Date received and copies delivered
7. Signature of Secretary

Forms

Form No. 6  
Order of Worshipful Master on Charges  
(Directing Investigation)  
(R. 44.27; Hall Chap. IX)

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(Follow instructions and use heading in Form No. 1)

ORDER

The charges against Brother 1 having been delivered to and considered by me as required by Grand Lodge Regulation 44.27 and finding that although deficient in form and substance to comply with requirements of Grand Lodge Regulation 44.25, the charges indicate possibility or probability that there has been a violation of Masonic Law or acts or actions that constitute Masonic offenses, the Vigilance Committee is directed to investigate the conduct of Brother 1 and if such investigation indicates probable cause to believe there has been violation of Masonic Law to file charges as the Committee may be advised.

Witness my signature as Worshipful Master this day of 2 A.L. 60 2,  
A.D. 20 2.

\_\_\_\_\_  
Worshipful Master  
4 Lodge No. 5 F. & A.M.

Order received and copies delivered as required by Regulation 44.27 (2) this 6  
day of 6. A.L. 60 6, A.D. 20 6.

\_\_\_\_\_  
Secretary 4 Lodge  
No. 5 F. & A.M.

1. Name of accused
2. Date of Order
3. Signature of Worshipful Master
4. Name of Lodge
5. Number of Lodge
6. Date received and copies delivered
7. Signature of Secretary

Digest of Masonic Law

Form No. 7  
Notice to Accused of Charges  
(R. 44.28; Hall Chap. X)

---

(Follow instructions and use heading in Form No. 1)

To Brother 1 1 :

You are hereby notified that charges of unmasonic conduct have been filed against you in 2 Lodge No. 2 F. & A.M. located at 3 Florida with address 3 3 3, a copy of said charges is attached hereto.

These charges will be presented and read to the said Lodge at the Stated Communication to be held on the 4 day of 4 A.L. 60 4, A.D. 20 4 at 4 o'clock 4 m. of said date.

You are required to file your answer to these charges on or before said date, which answer shall specifically admit, deny, or excuse each allegation of the charges. Your answer will be read to the Lodge at the Stated Communication aforesaid.

You may be present in the Lodge in person or with counsel when the charges and answer are read to the Lodge but not during consideration thereof by the Lodge.

Witness my signature as Secretary of the Lodge and the Seal of the Lodge the day and year first above written.

\_\_\_\_\_  
Secretary of 2 Lodge  
No. 2 F. & A.M.

6 – (Lodge Seal)

1. Name of accused
2. Name and number of Lodge where charges are filed
3. Location and mailing address of Lodge
4. Time, day, month, and year of Stated Communication
5. Signature of Secretary
6. Lodge Seal

NOTE: Notice to accused is served only after Worshipful Master shall order such service (R. 44.27(c))

Forms 8, 9, and 10 are forms for certificate of Secretary that he has delivered notice and copy of charges to accused.



**Digest of Masonic Law**

Form No. 9  
Certificate of Secretary of Service of Notice  
and Copy of Charges on Accused  
(By Mail)  
(R. 44.28; Hall Chap. X)

---

(Follow instructions and use heading in Form No. 1)

I hereby certify that I caused Brother   1   to be served with a copy of the foregoing notice and a copy of the charges referred to therein. Said service was made at the following time and date and in the following manner: At   2   o'clock   3   m. on   4  , the   5   day of   6   A.L. 60   7  , A.D. 20   7  .

I deposited in the United States mail at   8   an envelope containing a copy of the said notice and charges, said envelope being addressed to last known address of Brother   1   as follows:   9   and bearing sufficient postage stamps and being certified or registered to insure delivery to addressee only and with return receipt requested.

Witness my signature as Secretary of   11   Lodge No.   12   F. & A.M. this   5   day of   6   A.L. 60   7  , A.D. 20   7  .

\_\_\_\_\_  
Secretary   11   Lodge  
No.   12   F. & A.M.

1. Name of accused
2. Time
3. a.m. or p.m.
4. Day of week
5. Date
6. Month
7. Year
8. Location of post office or facility for mailing
9. Address on envelope
10. Secretary's signature
11. Lodge name
12. Lodge number

NOTE: If Secretary made service by mail this Form should be prepared, signed by the Secretary and attached to the original of the charges.

**Forms**

Form No. 10  
Certificate of Secretary of Service of Notice  
and Copy of Charges on Accused  
(Delivery to Residence)  
(R. 44.28; Hall Chap. X)

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(Follow instructions and use heading in Form No. 1)

I hereby certify that I caused Brother 1 to be served with a copy of the foregoing notice and a copy of the charges referred to therein. Said service was made at the following time and date and in the following manner: At 2 o'clock 3 m. on 4 the 5 day of 6 A.L. 60 7, A.D. 20 7. I personally delivered the said notice and charges to the usual place of residence of Brother 1 located at 8 and in the absence of Brother 1 I delivered the said notice and charges to 9, an adult member of the family of Brother 1 residing at said residence with Brother 1.

Witness my signature as Secretary of 10 Lodge No. 11 F. & A.M. this 5 day of 6 A.L. 60 7, A.D. 20 7.

\_\_\_\_\_  
Secretary 10 Lodge  
No. 11 F. & A.M.

1. Name of accused
2. Time
3. a.m. or p.m.
4. Day of week
5. Date
6. Month
7. Year
8. Road, street, city, & State
9. Name of member of family
10. Name of Lodge
11. Number of Lodge
12. Secretary's signature

NOTE: If Secretary delivers notice and charges to residence of accused the above form should be prepared, signed by the Secretary and attached to the original of the charges.

**Digest of Masonic Law**

Form No. 11  
Answer of Accused  
(R. 44.30; Hall Chap. XI)

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(Follow instructions and use heading in Form No. 1)

**ANSWER**

To the Worshipful Master, Wardens, and members of Lodge No. 2 F. & A.M. located at 3, Florida with mailing address 4.

The undersigned, for answer to the charges of unmasonic conduct filed herein says:

5-a

( ) I deny the charge numbered \_\_\_\_\_.

5-b

( ) I admit the truth of the statement in charge numbered \_\_\_\_\_ but deny that the same constitutes unmasonic conduct because \_\_\_\_\_.

5-c

( ) I admit the truth of charge numbered \_\_\_\_\_ but excuse the same as follows:

5-d

( ) For answer to all the charges filed herein I allege that I was previously charged with the same offenses in \_\_\_\_\_ Lodge No. \_\_\_\_\_ F. & A.M. \_\_\_\_\_, \_\_\_\_\_ and upon trial was (convicted or acquitted).

5-e

( ) For answer to all the charges filed herein I allege that charges for the same offenses are presently pending in \_\_\_\_\_ Lodge No. \_\_\_ F. & A.M. \_\_\_\_\_, \_\_\_\_\_.

5-f

( ) For answer to all the charges filed herein I allege that my residence is \_\_\_ and is within the penal jurisdiction of \_\_\_\_\_ Lodge No. \_\_\_ F. & A.M. and outside the penal jurisdiction of \_\_\_\_\_ Lodge No. \_\_\_\_\_ F. & A.M.

**Forms**

**Form No. 11 (Continued)**

I hereby certify on my honor as a Mason that the matters and things hereinabove set forth are true (or are verily believed to be true after due and careful investigation).

6  
7  
8

1. Name of Lodge where charges are filed
2. Number of Lodge where charges are filed
3. City or town where Lodge is located
4. Mailing address of Lodge
- 5a-f Use answer that expresses the defense accused desires to present to a charge.  
Each charge must be answered unless accused shall interpose a single defense to all charges such as 5-d, 5-e, or 5-f
6. Signature of accused
7. Address of accused
8. Name and number of Lodge of accused

**Digest of Masonic Law**

Form No. 12  
Notice to Accused of Action of Lodge on Matter  
of Request for Trial by Trial Commission  
(R. 44.34; Hall Chap. XIX)

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(Follow instructions and use heading in Form No. 1)

To Brother       1      

You are hereby notified that       2       Lodge No.    3    has determined to prosecute the charges filed herein against you and has further determined not to request trial by Trial Commission as provided in Grand Lodge Regulation No. 44.63.

You are further notified that under provisions of Regulation No. 44.63 you may at any time before expiration of ten (10) days after receipt of this notice file request with the Lodge for trial by Trial Commission, which request will be forwarded to the Grand Master, all of which is set forth fully in said Regulation 44.63.

(Optional)

(Enclosed herewith is copy of Regulation 44.63 and suggested form for request for trial by Trial Commission) or (copy of Regulation 44.63 and suggested form for request for trial by Trial Commission will be furnished you upon your request therefor).

Witness my signature as Secretary this day    4    of    5    A.L. 60  6 ,  
A.D. 20  6  .

                  7  
Secretary,   2   Lodge  
No.    3    F. & A.M.

1. Name of accused
2. Name of Lodge where charges are filed
3. Number of Lodge where charges are filed
4. Date
5. Month
6. Year
7. Secretary's signature

NOTE: This notice shall be served on accused by Lodge Secretary by personal delivery to the accused or by registered or certified mail with return receipt requested. (R. 44.34(f))

**Forms**

**Form No. 12 (Continued)**

The Secretary should affix to the notice a certificate of service by personal service or by mail substantially similar to Form 8 or 9.

The Secretary shall also deliver personally or by certified or registered mail a copy of above notice to the accusers, the District Deputy Grand Master, the Grand Secretary and the Grand Master (R. 44.34(b))

A certificate of such delivery substantially similar to Form 24 should be attached to above notice.

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Form No. 13  
Notice to the Accused of the Taking  
of Testimony  
(R. 44.35; Hall Chap. XIV)

---

(Follow instructions and use heading in Form No. 1)

To Brother 1

You are hereby notified that the Trial Committee, consisting of Brothers 2,  
and 2 and 2 appointed for that purpose, will meet at 3 on the 4 day  
of 5 A.L. 60 6, A.D. 20 6 at the hour of 7 to take the testimony concerning  
the charge of unmasonic conduct made against you. At said hearing you are entitled  
to be personally present and to be represented by competent counsel.

This 4 day of 5 A.L. 60 6, A.D. 20 6.

8

Chairman, Trial Committee

I hereby certify that a true and correct copy of the foregoing notice was served  
on Brother 1 at the following time in the following manner:

9

8

Chairman, Trial Committee

1. Name of accused
2. Names of members of Trial Committee
3. Address of place where testimony will be taken
4. Date
5. Month
6. Year
7. Time
8. Signature of Chairman
9. Method of service of notice and time of service

(NOTE: Notice of the taking of testimony substantially similar to the above must  
be served upon the accused ten days prior to the time appointed. In  
determining the time, the day fixed for the taking of testimony should not  
be counted.)

Forms

Form No. 14  
Notice of Taking Testimony by Deposition  
(R. 44.38; Hall Chap. XV)

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(Follow instructions and use heading in Form No. 1)

To Brother     1    

You are hereby notified that the testimony of     2     relating to charges against you pending in   3   Lodge No.   4   F. & A.M., will be taken by deposition at   5  , on the   6   day of   7   A.L. 60   8  , A.D. 20   8  , at the hour of   9   10 m.

You are entitled to be present, be represented by counsel and question the witness and enter any objections to the testimony.

    11      
Chairman of Lodge  
Trial Committee

I hereby certify that a copy of the foregoing Notice was served upon Brother   1  , in the following manner:  12  on the   6   day of   7  , A.L. 60   8  , A.D. 20   8  .

    11      
Chairman of Lodge  
Trial Committee

1. Name of accused
2. Name of witness or witnesses
3. Name of Lodge where charges are pending
4. Number of Lodge
5. Address of place where testimony will be taken
6. Date
7. Month
8. Year
9. Time
10. a.m. or p.m.
11. Signature of Chairman of Trial Committee
12. Manner of Service



**Forms**

Form No. 15 (Continued)

The following named witnesses testified in behalf of the prosecution:

6 \_\_\_\_\_  
\_\_\_\_\_

The following named witnesses testified in behalf of the defense:

7 \_\_\_\_\_  
\_\_\_\_\_

The testimony of all the witnesses is included herein.

Having fully performed their duties to the best of their skill and ability, your Committee renders this, its final report, and fraternally asks to be discharged from the further consideration of said matter.

\_\_\_\_\_  
8  
\_\_\_\_\_  
8  
\_\_\_\_\_  
8  
\_\_\_\_\_  
Committee

(When the hearing is concluded and all the testimony taken, the Committee should see that each witness signs the testimony given by him or her, that the report is in proper order for reading, should sign the report, and file it with the Secretary of the Lodge. The Secretary should immediately file said report as of the day it is received by him and notify the Worshipful Master of its reception.)

1. Name of Lodge
2. Number of Lodge
3. Name of accused
4. Date or dates of taking testimony
5. Persons present at hearing testimony
6. Witnesses testifying in behalf of prosecution
7. Witnesses testifying in behalf of defense
8. Signature of members of Trial Committee

Digest of Masonic Law

Form No. 16  
Judgment of Lodge  
(Guilty)  
(Rs. 44.46; 44.62; Hall Chap. XVII)

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(Follow instructions and use heading in Form No. 1)

JUDGMENT

Charges of unmasonic conduct having been filed herein against Brother 1 a member of 2 Lodge No. 3 F. & A.M. it is the finding and judgment of 4 Lodge No. 5 F. & A.M. that:

1. This Lodge has jurisdiction of the accused.
2. The charges are in proper form and state an offense against Masonic Law.
3. The proceedings were had and conducted with due regard for the Masonic and civil rights of the accused who was advised of his right to file answer, to be represented by counsel, to be confronted with the witnesses against him, to cross examine adverse witnesses, to have witnesses in his own behalf, to request trial by Trial Commission, to present argument in his behalf and is now advised of his right of appeal to the Grand Lodge.

4. That the accused is guilty of the offenses stated in charges no. 6

5. That (Here, state any other facts found by the Lodge and relevant to the issue of guilt or innocence or to fixing of penalty):

---

6. The penalty is 7.

In witness whereof the Worshipful Master and Secretary have affixed their signatures and the Seal of the Lodge this 8 day of 9 A.L. 60 10, A.D. 20 10.

11  
Worshipful Master  
12  
Secretary of 4 Lodge  
No. 5 F. & A.M.

(Lodge Seal)

1. Name of accused
2. Name of Lodge of accused
3. Number of Lodge of accused
4. Name of Lodge conducting trial
5. Number of Lodge conducting trial
6. Number of each charge of which accused was found guilty

Forms

Form No. 16 (Continued)

7. State fully the penalty imposed
8. Date
9. Month
10. Year
11. Signature of Worshipful Master
12. Signature of Secretary

Form No. 17  
Judgment of Lodge  
(Not Guilty)  
(Rs. 44.46; 44.62; Hall Chap. XVII)

---

(Follow instructions and use heading in Form No. 1)

JUDGMENT

Charges of unmasonic conduct having been filed herein against Brother 1 a member of 2 Lodge No. 3 F. & A.M. it is the finding and judgment of 4 Lodge No. 5 F. & A.M. that:

1. The charges against Brother 1 are not well founded and the evidence adduced in support thereof is without merit.
2. Brother 1 is Not Guilty of the charges brought against him.

In witness where of the Worshipful Master and Secretary have affixed their signatures and the Seal of the Lodge this 6 day of 7 A.L. 60 8, A.D. 20 8.

9  
Worshipful Master  
10  
Secretary of 4 Lodge  
No. 5 F. & A.M.

(Lodge Seal)

1. Name of accused
2. Name of Lodge of accused's membership
3. Number of Lodge of accused's membership
4. Name of Lodge conducting trial
5. Number of Lodge conducting trial
6. Date
7. Month
8. Year
9. Signature of Worshipful Master
10. Signature of Secretary

Digest of Masonic Law

Form No. 18  
Request of Accused for Trial by Trial Commission  
(R. 44.63; Hall Chap. XIX)

---

(Follow instructions and use heading in Form No. 1)

To The Most Worshipful Grand Master of Masons of Florida:

I respectfully and fraternally request trial by Trial Commission of the charges pending against me in 1 Lodge No. 2 F. & A.M. on the grounds that I will not receive a fair trial in that Lodge because of the following:

- 1.
2. [3]
- 3.

This request is made pursuant to provisions of Chapter 44 of the Digest of Masonic Law of Florida.

I was notified on the 4 day of 4 A.L. 60 4, A.D. 20 4 that the Lodge had decided to prosecute the charges against me and not to request trial by Trial Commission and this original and five (5) signed copies of this request is delivered to the Secretary of 1 Lodge No. 2 F. & A.M. on the 5 day of 5 A.L. 60 5, A.D. 20 5 said latter date being before the expiration of ten days after notice of Lodge action aforesaid.

I hereby certify on my honor as a Mason that the matters set forth herein are true.

This 5 day of 5 A.L. 60 5, A.D. 20 5.

\_\_\_\_\_6

Received original and five (5) signed copies of above request. I filed the original in the Lodge files and delivered copies to the Grand Master, Grand Secretary, District Deputy Grand Master, the accuser, and the accused as required by Regulation 44.63, this 7 day of 7 A.L. 60 7, A.D. 20 7.

\_\_\_\_\_8

Secretary of 1 Lodge No. 2

1. Name of Lodge where charges are pending
2. Number of Lodge where charges are pending
3. Detailed statement of grounds upon which accused requests trial by Trial Commission
4. Date of notice to accused of Lodge action
5. Date of delivery of request to Lodge Secretary
6. Signature of accused
7. Date of delivery of copies
8. Signature of Secretary of Lodge where charges are pending

Forms

Form No. 19  
Request of Lodge for Trial by Trial Commission  
(R. 44.63; Hall Chap. XIX)

---

(Follow instructions and use heading in Form No. 1)

To The Most Worshipful Grand Master of Masons of Florida:

1 Lodge No. 1 respectfully and fraternally requests trial by Trial Commission of the charges pending against Brother 2, a member of 3 Lodge No. 3 (or an unaffiliated Mason) whose address is 4, as provided by Chapter 44 of the Digest of Masonic Law of Florida.

The grounds for this request are:

- 1.
2. [5]
- 3.

In witness whereof the Worshipful Master and Secretary of 1 Lodge No. 1 F. & A.M. have hereunto signed their names and affixed the Seal of said Lodge this 6 day of 6 A.L. 60 6, A.D. 20 6.

\_\_\_\_\_  
7  
\_\_\_\_\_  
8  
\_\_\_\_\_

(Lodge Seal)

I hereby certify that the original of this request is filed in the Lodge files and copies delivered to the Grand Master, the Grand Secretary, the District Deputy Grand Master, to the accuser, and to the accused this 9 day of 9 A.L. 60 9, A.D. 20 9.

\_\_\_\_\_  
8  
Secretary of 1 Lodge No. 1  
F. & A.M.

1. Name & number of Lodge where charges are pending
2. Name of accused
3. Name and number of Lodge of accused
4. Address of accused
5. Ground for request
6. Date of request
7. Signature of Worshipful Master
8. Signature of Secretary
9. Date of delivery of copies

**Digest of Masonic Law**

Form No. 20  
Report and Judgment of Trial Commission  
(R. 44.64; Hall Chap. XIX)

---

(Follow instructions and use heading in Form No. 1)

To the Worshipful Master, Wardens, and members of   1   Lodge No.   1   F. & A.M.:

The Trial Commission appointed by the Grand Master to conduct trial of Brother   2   brings this its report, findings and judgment as follows:

1. After receipt of relevant papers and documents from the Lodge Secretary notice of time, place and date was given the accused, copy of such notice is included in transcript of proceedings filed herewith.
2. Trial was conducted at   3   on the day of   4   A.L. 60   4  , A.D. 20   4  .
3. A transcript of the testimony and record of the proceedings is filed herewith.
4. Upon consideration of the records and testimony the Trial Commission finds and concludes:
  - (a) The Lodge and the Trial Commission have jurisdiction of the accused.
  - (b) The charges are in proper form and state an offense against Masonic Law.
  - (e) The proceedings were had and conducted with due regard for the Masonic and civil rights of the accused.
  - (d) The accused is   5   of the offenses stated in the charges.
  - (e) The penalty imposed is   6  .

**Forms**

Form No. 20 (Continued)

In Witness Whereof the members of the Trial Commission have hereunto affixed their signatures this 7 day of 7 A.L. 607, A.D. 207.

\_\_\_\_\_  
8  
\_\_\_\_\_  
8  
\_\_\_\_\_  
8  
\_\_\_\_\_  
8  
\_\_\_\_\_  
8

1. Name & number of Lodge
2. Name of accused
3. Place of trial
4. Date or dates of trial
5. "Guilty" or "Not Guilty"
6. Description of penalty
7. Date of report
8. Signatures of members of Trial Commission

NOTE: If Trial Commission deems it appropriate to make specific findings of facts the same may be stated as paragraph (d) and other paragraphs lettered accordingly.

If finding is "not guilty" paragraph (e) is unnecessary.

Digest of Masonic Law

Form No. 21  
Appeal by Accused to Grand Lodge  
(R. 44.65; Hall Chap. XXI)

(Follow instructions and use heading in Form No. 1)

To the Worshipful Master, Wardens, and members of 1 Lodge No. 2 F. & A.M.:

I hereby appeal to the Most Worshipful Grand Lodge F. & A.M. of Florida from the judgment entered against me by 1 Lodge No. 2 F. & A.M. (or by Trial Commission) of date of 3 day of 3 A.L. 60 3, A.D. 20 3, and hereby request that record on appeal be prepared, certified and delivered to the Grand Secretary as provided by Regulation 44.66.

The grounds for this appeal are:

4  
4

This appeal and three signed copies delivered to Secretary of 1 Lodge No. 2 this 5 day of 5 A.L. 60 5, A.D. 20 5.

6  
7  
8  
9

Received appeal and three signed copies this 10 day of 10 A.L. 60 10, A.D. 20 10, and on the 11 day of 11 A.L. 60 11, A.D. 20 11 I filed the original in the records of 1 Lodge No. 2 delivered a copy to the accused, a copy to the Grand Master, and a copy to the Grand Secretary.

12  
Secretary of 1 Lodge  
No. 2 F. & A.M.

1. Lodge name in which judgment was entered
2. Lodge number in which judgment was entered
3. Date of judgment appealed from
4. Detailed specification of errors
5. Date of delivery of appeal to Secretary
6. Signature of accused
- 7., 8., 9. Residence, mailing address & telephone number of accused
10. Date of receipt of appeal
11. Date of delivery of copies
12. Signature of Secretary

**Forms**

Form No. 22  
Appeal by Lodge to Grand Lodge  
(R. 44.65; Hall Chap. XXI)

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(Follow instructions and use heading in Form No. 1)

To the Most Worshipful Grand Master, Right Worshipful Deputy Grand Master,  
and Right Worshipful Grand Wardens, and members of the Most Worshipful Grand  
Lodge, F. & A.M. of Florida:

1 Lodge No. 1 hereby appeals from the judgment of the Trial Commission  
of date of 2 day of 2 A.L. 602, A.D. 202 in the matter of charges against  
Brother 3, whose address, telephone number, residence, and Lodge membership  
appears in the heading hereof.

The grounds of this appeal are:

4  
\_\_\_\_\_  
4  
\_\_\_\_\_

Witness the signatures of the Worshipful Master and Secretary of 1 Lodge  
No. 1 and the Seal of said Lodge this 5 day of 5 A.L. 605, A.D. 205.

6  
\_\_\_\_\_  
Worshipful Master  
7  
\_\_\_\_\_  
Secretary of 1 Lodge  
No. 1 F. & A.M.

**Digest of Masonic Law**

Form No. 22 (Continued)

I hereby certify that the original of the foregoing request for trial by Trial Commission was delivered to the Grand Master, a copy delivered to the Grand Secretary and a copy delivered to the accused as required by Regulation 44.65.

\_\_\_\_\_  
7  
Secretary of   1   Lodge  
No.   1   F. & A.M.

1. Lodge name and number
2. Date of judgment
3. Name of accused
4. Detailed specification of errors
5. Date of appeal
6. Signature of Worshipful Master
7. Signature of Secretary

NOTE: Original and four copies must be signed by the Worshipful Master and Secretary under Seal of the Lodge. Original and copies shall be delivered as set forth in above Certificate and a copy retained by the Secretary.

**Forms**

Form No. 23  
Certificate of Secretary to Record on Appeal  
(R. 44.66; Hall Chap. XXII)

---

(Follow instructions and use heading in Form No. 1)

I HEREBY CERTIFY that the attached papers are all the documents and papers filed with me as Secretary of the hereinafter named Lodge, in the matter of charges of unmasonic conduct preferred against Brother 1, including a true and correct copy of all the minutes of said Lodge relating to said charges, said documents and papers being as follows, to-wit:

(Describe and number consecutively in chronological order each document, including but not limited to charges, notice of preferring of charges, notice of taking testimony, report of Committee or Trial Commission, judgment, appeal, true and correct copy of the minutes and all other documents relating to the matter.)

Witness my signature as Secretary of 2 Lodge No. 2 F. & A.M. and the Seal of the same this 3 day of A.L. 603, A.D. 203.

\_\_\_\_\_  
4  
Secretary of 2 Lodge  
No. 2 F. & A.M.

(SEAL)

1. Name of accused
2. Name and number of Lodge
3. Date
4. Signature of Secretary

**Digest of Masonic Law**

Form No. 24  
Certificate of Secretary to Delivery of Documents  
(Hall Chap. XXVI)

---

(Follow instructions and use heading in Form No. 1)

I, the undersigned Secretary hereby certify that I have delivered copies of the foregoing 1 to the persons designated to receive such copies by Regulation 2 this 3 day of 3 A.L. 603, A.D. 203.

4  
Secretary of 5 Lodge  
No. 5 F. & A.M.

1. Descriptions of documents, i.e., charges as per R. 44.27; orders of the Worshipful Master, R. 44.27; answer of accused, R. 44.30, et. al. - (see Chapter XXVI)
2. Number of Regulation requiring the distribution of copies
3. Date
4. Signature of Secretary
5. Name and number of Lodge

Forms

Form No. 25  
Charges - Criminal Conviction  
Grand Lodge Trial  
(R. 44.21; Hall Chaps. XX and XXV)

---

In the Most Worshipful Grand  
Lodge, F. & A.M. of Florida

In re: Charges against W.:., R.:W.:., or M.:W.:.  
(use proper title) \_\_\_\_\_ 1 \_\_\_\_\_  
who resides at \_\_\_\_\_ 2 \_\_\_\_\_  
\_\_\_\_\_ and whose  
mailing address is \_\_\_\_\_ 3 \_\_\_\_\_  
\_\_\_\_\_ and whose  
telephone number is \_\_\_\_\_ 4 \_\_\_\_\_  
and who is a member of \_\_\_\_\_ 5 \_\_\_\_\_  
Lodge No. \_\_\_\_\_ 5 \_\_\_\_\_  
F. & A.M. of \_\_\_\_\_ 5 \_\_\_\_\_.

To the Grand Master and Members of said Grand Lodge:

The undersigned hereby charge Brother \_\_\_\_\_ 1 \_\_\_\_\_ with unmasonic  
conduct as herein after specified and say:

1. Brother \_\_\_\_\_ 1 \_\_\_\_\_ is \_\_\_\_\_ 6 \_\_\_\_\_ and by reason thereof the Grand  
Lodge has exclusive original jurisdiction of this cause.

2. Brother \_\_\_\_\_ 1 \_\_\_\_\_ on or about the \_\_\_\_\_ 7 \_\_\_\_\_ day of \_\_\_\_\_ 7 \_\_\_\_\_, A.L. 60 \_\_\_\_\_,  
A.D. 20\_\_\_\_\_, being then and there under charges of \_\_\_\_\_ 8 \_\_\_\_\_ in the \_\_\_\_\_ 9  
Court in and for \_\_\_\_\_ 10 \_\_\_\_\_ entered plea admitting guilt or was adjudicated guilty  
thereof, copies of said charges and record of said plea or adjudication of guilt being  
attached hereto.

3. The undersigned upon his or their Masonic Honor allege the foregoing  
statements to be true.

**Digest of Masonic Law**

11  
11  
11

Charges filed this 12 day of 12 A.L. 60\_\_, A.D. 20\_\_.

Grand Secretary of The Most  
Worshipful Grand Lodge,  
F. & A. M. of Florida

1. Name of accused
2. Residence address of accused
3. Mailing address of accused
4. Telephone number of accused
5. Lodge name, number & Grand Jurisdiction
6. Office held or previously held by accused
7. Date of alleged conviction or plea
8. Crime
9. Name of Court
10. Location of Court
11. Name, address, and telephone number of accusers
12. Date of filing charges

**Forms**

Form No. 26  
Letter of Transmittal of Charges  
Regulation 44.21

CERTIFIED MAIL NO.: \_\_\_\_\_  
Member of \_\_\_\_\_ Lodge No. \_\_\_\_\_

Dear Brother

You will find enclosed Notice of Charges as well as Charges of Unmasonic Conduct.

You shall respond within thirty (30) days from receipt of Charges or face immediate suspension according to the penalty prescribed in Regulation 44.21 (copy enclosed).

Sincerely and fraternally,

Chairman, Penal Affairs Panel

cc: Grand Master  
Grand Secretary  
Chairman, Jurisprudence  
D.D.G.M., District \_\_\_\_\_  
Secretary, \_\_\_\_\_

Enclosures

**Digest of Masonic Law**

Form No. 27

IN THE MOST WORSHIPFUL  
GRAND LODGE of FREE and  
ACCEPTED MASONS of  
FLORIDA

IN RE: CHARGES AGAINST

BROTHER \_\_\_\_\_  
who is a member of \_\_\_\_\_  
Lodge No. \_\_\_\_\_, F. & A. M. of  
Florida, \_\_\_\_\_  
Florida

**NOTICE TO THE ACCUSED OF CHARGES**

You are hereby notified that charges of UNMASONIC CONDUCT have been filed against you by THE MOST WORSHIPFUL GRAND LODGE of FREE and ACCEPTED MASONS of FLORIDA, a copy of said charges being attached hereto.

You are required to show cause in writing within thirty (30) days of service why you should not be suspended. Should you fail to respond to the authority invested in me by Executive Order No. \_\_\_\_\_, issued by Grand Master \_\_\_\_\_, you shall be suspended without further notice.

Should you wish to respond you shall submit your testimony and argument in writing per Regulation 44.21 (copy attached and made a part of this notice) within the thirty (30) days stated in this Regulation. Your answer must specifically admit or deny the allegations of the charges. In the event you allege in your answer that you were not guilty of the offenses of which you were convicted in Court, you shall set forth fully the facts upon which you rely to establish the truth of this allegation that you are not guilty and must further set forth in the answer the names of two or more witnesses upon whose testimony you will rely to establish the facts that demonstrate your innocence.

Upon receipt of the aforementioned, I will proceed according to Regulation 44.21.

Forms

Form No. 27 (continued)

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CHAIRMAN  
PENAL AFFAIRS PANEL  
THE MOST WORSHIPFUL  
GRAND LODGE  
F. & A. M. OF FLORIDA

Enc. Copy, Executive Order No. \_\_\_\_  
Copy, Regulation 44.21

FORM NO. 28

IN THE MOST WORSHIPFUL  
GRAND LODGE of FREE and  
ACCEPTED MASONS of  
FLORIDA

IN RE: CHARGES AGAINST

BROTHER \_\_\_\_\_  
who resides at \_\_\_\_\_  
Florida, \_\_\_\_\_,  
and whose mailing address is  
\_\_\_\_\_ Florida,  
and who is a member of \_\_\_\_\_  
Lodge No. \_\_\_\_\_ F. & A. M.  
\_\_\_\_\_, Florida

CHARGES

TO THE MOST WORSHIPFUL GRAND MASTER OF MASONS OF  
FLORIDA, and THE MOST WORSHIPFUL GRAND LODGE of FREE AND  
ACCEPTED MASONS of FLORIDA:

Pursuant to the authority vested in me by Most Worshipful \_\_\_\_\_  
Grand Master, in Executive Order No. \_\_\_\_\_, Regulation 44.21, the undersigned  
hereby charges Brother \_\_\_\_\_ with Unmasonic Conduct as hereinafter  
specified and says:

**Digest of Masonic Law**

Form No. 28 (continued)

1. Brother \_\_\_\_\_ has been convicted in a \_\_\_\_\_  
of an offense involving moral turpitude and by reason thereof the undersigned has  
authority to file these charges and proceed under Regulation 44.21.

2. Brother \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. The undersigned, upon his Masonic Honor, alleges the fore going  
statement to be true.

Charges filed this \_\_\_\_\_ day of \_\_\_\_\_ A.L. 60\_\_\_\_, A.D. 20\_\_\_\_.

\_\_\_\_\_  
CHAIRMAN  
PENAL AFFAIRS PANEL

Forms

Form No. 29

IN THE MOST WORSHIPFUL  
GRAND LODGE of FREE and  
ACCEPTED MASONS of  
FLORIDA

IN RE: CHARGES AGAINST

BROTHER \_\_\_\_\_  
A MEMBER OF \_\_\_\_\_  
LODGE NO. \_\_\_\_\_, F. & A. M.  
\_\_\_\_\_, Florida

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that I caused Brother \_\_\_\_\_, to be served with a copy of the foregoing Notice to The Accused of Charges and a copy of the Charges referred to therein. Said service was made at the following time and date in the following manner: At \_\_\_\_ o'clock on the \_\_\_ day of \_\_\_\_\_ A.L. 60\_\_\_\_, A.D. 20\_\_\_\_ I deposited in the United States Mail at \_\_\_\_\_, Florida an envelope containing a copy of said note and charges, said envelope being addressed to the last known address of Brother \_\_\_\_\_, as follows:  
\_\_\_\_\_  
Florida \_\_\_\_\_ and bearing sufficient postage stamps and being certified to insure delivery and with return receipt requested.

WITNESS my signature as Chairman of the Penal Affairs Panel of The Most Worshipful Grand Lodge, F. & A. M. of Florida, this \_\_\_\_\_ day of \_\_\_\_\_, A.L. 60\_\_\_\_, A.D. 20\_\_\_\_\_.

\_\_\_\_\_  
Chairman, Penal Affairs Panel  
The Most Worshipful Grand Lodge  
F. & A. M. of Florida

Digest of Masonic Law

Form No. 30

Order of Suspension  
Regulation 44.21

CERTIFIED MAIL NO.:

Member of \_\_\_\_\_  
Lodge No. \_\_\_\_\_

Dear Brother

On \_\_\_\_\_, \_\_\_\_\_, I mailed you the Notice of Charges as well as charges of Unmasonic Conduct.

In this letter I advised you of Regulation 44.21 and enclosed a copy of same. You were advised that you would have to respond in 30 days from receipt of charges or face immediate suspension as prescribed in Regulation 44.21.

The certified mail was delivered by the United States Postal Service on \_\_\_\_\_, \_\_\_\_\_, and the Return Receipt, duly signed, was returned to me.

In view of not hearing from you it is now my duty to inform you that you are now under a definite suspension as prescribed in Regulation 44.21 and the suspension is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Should your sentence change it will be your responsibility to notify your Lodge, who in turn will notify our Grand Master. I am enclosing another copy of Regulation 44.21 as well as a copy of Grand Master \_\_\_\_\_'s Executive Order No. \_\_\_\_\_.

By copy of this letter I am requesting the Secretary of your Lodge and the Grand Secretary to record this suspension on your Lodge record.

**Forms**

Forms No. 30 (continued)

Sincerely and fraternally,

Chairman, Penal Affairs Panel

cc: Grand Master  
Grand Secretary  
Chairman, Jurisprudence  
D.D.G.M. District \_\_\_\_\_  
Secretary, \_\_\_\_\_

Enclosures

Digest of Masonic Law

Form No. 31

Order of Suspension After Review Board Action  
Regulation 44.21

CERTIFIED MAIL NO.:

Member of \_\_\_\_\_  
Lodge No. \_\_\_\_\_

Dear Brother

Enclosed you will find a copy of the action of the Review Board at which you were ( ) present, ( ) not present on \_\_\_\_\_.

It is now my duty to inform you that you are now under a definite suspension as prescribed in Regulation 44.21 and the suspension is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Should your sentence change it will be your responsibility to notify your Lodge, who in turn will notify our Grand Master. I am enclosing another copy of Regulation 44.21 as well as a copy of Grand Master \_\_\_\_\_'s Executive Order No. \_\_\_\_\_.

By copy of this letter I am requesting the Secretary of your Lodge and the Grand Secretary to record this suspension on your Lodge record.

Sincerely and fraternally,

Chairman, Penal Affairs Panel

cc: Grand Master  
Grand Secretary  
Chairman, Jurisprudence  
D.D.G.M., District \_\_\_\_\_ Secretary, \_\_\_\_\_

Enclosures

## Forms

SUGGESTIONS FOR PRONOUNCING WORDS SOMETIMES  
MISPRONOUNCED

- ACACIA—ah-*k*-sha, not a-*k*-seye-ah or a-*k*-see-ah  
ACCESSORY—ak-*sess*-ary, not a-*sess*-ory or ax-*e*-sory  
ADULT—ah-*dult*, not a-*dult*  
AFFILIATE—a-*fill*-iate, not a-*fill*-yate  
ALLEGIANCE—uh-*lee*-junts, not alee-*gents*  
ALLEVIATE—uh-*lee*-vi-ate, not a-*leev*-yate  
AMEN—*aa*-men, not *ah*-men  
AMMONITISH—Am-on-*eye*-tish, not Am-on-it-ish or  
Amon-it-ish  
ANCIENT—*ain*-shent, not an-*chunt*  
ANNIHILATE—ah-*nigh*-hil-ate, not a-*nigh*-yu-late or  
a-*nill*-i-ate  
ANNO LUCIS—An-no-*Lu*-kis, not An-*no*-Lusis or  
An-no-*Lu*-sis  
ARCHANGEL—Ark-*ain*-jil, not *Artch*-an-jel  
ARCHITECT—ark-*i*-tekt, not *artch*-i-tekt  
ARCHIVES—ar-*kives*, not ar-*chives*  
ARTIFICER—ar-*tiff*-i-cer, not ar-*tye*-fi-cer  
ASPIRANT—as-*pie*-rent, not as-*pe*-runt, or as-*pair*-rent  
ASSIDUITY—ass-*i*-*diu*-ity, not ass-*i*-*doo*-it-ty  
ATTACKED—a-*takt*, not at-*tak*-ed  
AUDACIOUS—awe-*day*-shus, not aw-*day*-*see*-us
- BARBAROUS—bar-bar-us, not bar-*bay*-ri-us or bar-*bar*-us  
BEGONE—be-*gon*, not be-*gawn*  
BLESSED—*bless*-ed, not bu-*less*-ed  
BOAZ—Bo-*az*, not Bo-*aze* or Boze  
BRETHREN—*breth*-wren, not *breth*-er-in
- CABLE-TOW—K-bel-toe, not Cab-el-toe  
CALCULATED—kal-*kyou*-la-ted, not kal-*koo*-la-ted  
CAPITULAR—ka-*pit*-u-lar, not kap-*i*-*too*-lar  
CEMENT—se-*ment*, not see-ment  
CHAPTER—*chap*-i-ter, not *chap*-ter  
CLANDESTINE—clan-*des*-tin, not *clan*-des-tin or *clandes*-tine  
CLOTHED—*cloth*'d, not clo-*thed*  
COLUMN—col-*um*, not col-*yum*

### Pronouncing Words

COMPOSITE—*kom-pos-it* (preferred) or *komp-os-it*  
CONFIDANT—(a friend) *con-fi-dant*  
CONFIDENT—(sure) *con-fi-dent*  
CONSPIRACY—*kon-speer-a-cy*, not *kon-spy-ra-cy*  
CONTEMPLATING—*kon-tem-play-ting* (preferred) or  
*kon-tem-pla-ting*

DELINEATE—*de-lin-e-ate*, not *dee-lin-e-ate*  
DELINEATED—*de-lin-e-ated*, not *dee-lin-e-ated*  
DIMENSION—*deh-men-shun*, not *die-men-shun*  
DIMIT—*de-mit*, not *die-mit*  
DEW—*diu*, not *doo*  
DIFFERENT—*dif-er-ent*, not *diff-er-ent*  
DIVESTED—*duh-vest-ed*, not *di-vest-ed*  
DUE GUARD—*dew-gard*, not *doo-gard*  
DUTY—*dew-ty*, not *doo-ty*

EASTWARD—*east-ward*, not *east-ard* or *east-ard*  
EMERITUS—*e-mer-i-tus*, not *e-mer-ee-tus*  
ERR—*er* (as in *her*) not *air*  
ESOTERIC—*ess-o-tear-ic*, not *ee-sot-er-ik* or *ex-ot-erik*  
EUNUCH—*you-nuk*, not *you-nutch*  
EXEMPLARY—*ig-zem-pler-e*, not *egg-zem-plary*  
EXOTERIC—*ex-o-ter-ic*, not *ex-ot-er-ik* or *egg-so-ter-ic*

FERVENCY—*fer-ven-sy*, not *fer-ven-sy*  
FIGURE—*fig-ure*, not *fig-ger*  
FINANCE—*fi-nans*, not *fine-ance*  
FOREHEAD—*for-ed*, not *four-head*

GOD—*Godd*, not *Gawd*. Rhymes with *odd*, not *awed*.  
GORGEOUS—*gor-jus*, not *gor-ge-ous*

HECATOMB—*hek-a-tome* preferred to *hek-a-toom*  
HELE—*hale*, not *he-le* or *heel*  
HORIZON—*hor-eye-zon*, not *hor-e-zone* or *hor-eyezon*  
HUMBLE—*hum-ble*, not *um-ble*

IMPIOUS—*im-pius*, not *im-pie-us*  
INSTITUTE—*in-sti-tiut*, not *in-sti-toot*

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INTERESTING—*in-tres-ting*, not *int-er-est-ing*  
INVEST—*in-vest*, not *in-vest*  
IRREVOCABLE—*ir-rev-o-ka-ble*, not *ir-re-voc-a-ble*

JACHIN—*Jay-kin*, not *Jah-kin* or *Jaw-kin*  
JERUSALEM—*Jeh-roo-sa-lem*, not *gee-ru-sa-lem*

KNEW—*niu*, not *noo*

LAMENTABLE—*lam-en-ta-ble*, not *la-ment-able*  
LEGEND—*lej-end*, not *lee-jend*  
LIBERTINE—*lib-er-teen*, not *lib-er-tine* or *lib-er-tin*

MAUSOLEUM—*maw-so-lee-um*, not *maw-so-le-um*  
MEMORY—*mem-o-ry*, not *mem-ry*  
MOSAIC—*mo-zay-ic*, not *moz-i-ac*  
MURDERER—*mur-der-er*, not *murd-rer*

NAKED—*nay-ked*, not *neck-ed*  
NAPHTALI—*Naf-ta-lie*, not *Nap-thal-eye* or *Nap-ta-lie*

OBSEQUIES—*ob-see-quiz*, not *ob-see-quiz*  
OFTEN—*of-en*, not *of-ten* or *oft-en*  
OPERATIVE—*oper-a-tive*, not *op-rative*  
OVERSEER—*o-ver-see-er*, not *o-ver-seer*

PALESTINE—*Pal-es-tine*, not *Pal-es-teen* or *Pal-es-tin*  
PARIAN—*Par-i-an*, not *Pay-ri-an*  
PECTORAL—*pek-tor-al*, not *pek-tor-al*  
PEDAL—*ped-al* preferred to *pee-dal*  
PHARAOH—*Fay-ra-oh*, or *Fay-roh*, not *Fair-a-oh* or *Fair-oh*  
PILASTER—*puh-last-er*, not *pie-last-er*  
POMEGRANATE—*pom-gran-it* or *pum-gran-ate*, not *pom-e-gran-ate* or  
*pom-gran-ate*, or *pom-gran-ate*  
PRECEPT—*pre-cept*, not *pre-cept*  
PYTHAGORAS—*Pith-ag-or-as*, not *Pie-thog-or-as* or *Pithy-goras*

RECOGNIZE—*rek-og-nize*, not *reck-o-nize*  
REQUIEM—*ree-que-em*, not *ree-queem*  
REVERENT—*rev-er-ent*, not *rev-rent*

SAMARITAN—*Sa-mar-i-tan*, not *Say-mar-i-tan*

**Pronouncing Words**

SANCTORUM—*sank-to-rom*, not *sank-tory-um*  
SCHISM—*sizz-em*, not *skiz-em*  
SCYTHE—*seye-th*, not *sithe*  
SENTINEL—*sen-ti-nel*, not *synt-nal*  
SERAPH—*Ser-af*, not *Ser-ap*  
SHEKINAH—*She-kee-nah*, not *Shek-i-nah*  
SHIBBOLETH—*Shib-bo-leth*, not *Shy-bo-leth*  
SINAI—*Si-ni* or *Si-ne-i* not *Si-nay-i*  
SOLSTICE—*sol-stis*, not *sol-steece*  
SUCCOTH—*Suck-oth*, not *Suc-coth*  
SPECULATIVE—*speck-u-la-tive*, not *speck-u-la-tive*  
SUPERFICES—*siu-per-fish-ees*, not *soo-per-fy-ci-es*  
SUPERINTENDENT—*siu-per-in-ten-dent*, not *soop-er-in-ten-dent*

TABERNACLE—*tab-er-nak-le*, not *ta-ber-nack-le*  
TENETS—*ten-ets*, not *teen-its*  
TESSELATED—*tes-sel-ate-ed*, not *tes-sel-a-ted*  
TORTUOUS—*tor-tu-us*, not *tort-you-us*  
TYRIAN—*Tih-ri-an*, not *Tire-i-an*

WESTWARD—*west-ward*, not *west-ard*

ZEREDATHA—*Zer-e-dath-ah* preferred to *Ze-red-atha*

**STYLE**

The following is adopted as accepted Masonic usage in the Digest and other Masonic documents:

## 1. USE:

Freemasonry—not Free Masonry  
Freemason—not Free Mason  
Tyler—not Tiler  
Tyle; Tyled—not Tile or Tiled  
Moneys—not monies  
Communication; Communications—not meeting or meetings

## 2. CAPITALIZE:

Account; Accounts, in reference to Grand Lodge or Lodge  
Budget Accounts  
Ancient Landmarks  
Ancient Regulations  
Annual Grand Communication

Board, in reference to a specific Masonic Board  
Brethren  
Brother  
By-Laws

Called, when referring to Called Communication  
Certificate, in reference to a Certificate of a Lodge or the  
Grand Lodge  
Chaplain  
Charge; Charges, in reference to Charges of a Freemason  
Charge at initiation or installation  
Charter; Charters; Chartered, when referring to Lodge Charters  
Committee, when referring to specific Committee  
Communication; Communications, when referring to assemblies of the  
Craft  
Constitution  
Craft

Degree; Degrees, when referring to Masonic Degree or Degrees  
Degree Team; Degree Teams  
Deputy  
Diploma, when referring to Diploma from the Grand Lodge

**Appendix**

**Style**

Dispensation; Dispensations  
Divine; Divine Service

Edict  
Emeritus Brother  
Emeritus List  
Entered Apprentice  
Entered Apprentice Mason  
Executive Order

Fellow Craft; Fellow Craft Mason  
First Degree, in reference to the Entered Apprentice Degree  
Fund, in reference in Lodge or Grand Lodge Budget Funds

Grand Honors  
Grand Jurisdiction  
Grand Lodge  
Grand Lodge Officer  
Grand Lodge Regulations

Jewels, in reference to Jewels of the Lodge or of Office  
Junior Deacon  
Junior Grand Warden  
Junior Master  
Junior Past Grand Master Junior Steward  
Junior Warden  
Junior Worshipful Master  
Jurisdiction; Jurisdictions, in reference to Grand Jurisdictions

Landmark; Landmarks  
Lodge

Marshal  
Mason  
Masonic  
Masonic Law  
Master, in reference to the Worshipful Master  
Master Mason  
Memorial Lodge; Memorial Lodges

Officer; Officers  
Old Landmark; Old Landmarks  
Operative, in reference to Operative Masonry

Particular Lodge; Particular Lodges

Proceedings, in reference to published Proceedings of the Grand Lodge

Regulation; Regulations, in reference to Lodge or Grand Lodge or Masonic  
Regulation or Regulations

Resolution, in reference to Lodge or Grand Lodge Resolution

Returns, in reference to Lodge Returns to Grand Lodge

Rules, in reference to Grand Lodge Rules and Regulations

Saint; Saints (Do not abbreviate)

School of Instruction; Schools of Instruction, in reference to  
Schools conducted by Committee on Work

Seal; Seals, in reference to Lodge and Grand Lodge Seals

Second Degree, in reference to Fellow Craft Degree

Secretary, in reference to Lodge or Grand Lodge Secretary

Senior, in reference to Deacons, Stewards, Grand Wardens,  
Wardens, Past Grand Masters and other Officers

Sister, in reference to Sister Grand Jurisdiction or Sister  
Jurisdiction

Special, in reference to Special Communications

Speculative, in reference to Speculative Masonry

Stated, in reference to Stated Communications

Subordinate, in reference to Subordinate Officers and  
Subordinate Lodges

Symbolic, in reference to Symbolic Masonry

Third Degree, in reference to Master Mason Degree

Three Degrees, in reference to the Three Degrees of Masonry

Treasurer, in reference to Lodge or Grand Lodge Treasurer

Uniform Code of By-Laws

Warrant; Warrants; Warrants of Constitution

#### *Additional Capitalization*

Titles of Officers of Grand Lodge and appendant and allied orders of Masonry.

#### 3. HYPHENATED AND UNHYPHENATED WORDS:

Freemason-not Free-Mason

Freemasons-not Free-Masons

Fellow Craft-not Fellow-Craft

Re-ballot-not reballot

Re-spread-not respread

MISCELLANEOUS RULES:

Use unmasonic instead of un-Masonic  
Use Saint and Saints-not St. and Sts.

That wherever appropriate the initials for the title of a Grand Lodge Officer or Lodge Officer shall be inserted in all provisions of the Constitution and Regulations, i.e., M.:W.: Grand Master, R.:W.: Grand Secretary. (Art. IX, Sec. 2(a))

That sub-paragraphs of sections of the Constitution be designated with lower case letters in parenthesis, i.e. (a) (b), not (A), (B).

