

**ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
OF THE MASONIC HOME OF FLORIDA
June 1, 2016**

The Organizational Meeting of the Board of Trustees was called to order at 1:28 p.m. on June 1, 2016, at the Hyatt Regency Riverfront Hotel in Jacksonville, Florida, by R.:W.: J. Steven Teal, Chairman, with the following members present:

R.:W.: J. Steven Teal, Chairman
R.:W.: Michael S. Binder
R.:H.: Michael L. Elliott
Bro. Jay B. Kosner
R.:W.: Ronald E. Peebles
R.:W.: Brian R. Poole
R.:W.: R. James Rocha
R.:W.: D. Mark Small
R.:W.: F. Joseph Smedley

ALSO PRESENT:

M.:W.: Stanley L. Hudson, Grand Master
R.:W.: Richard G. Hoover, Deputy Grand Master
R.:W.: John E. Karroum, Senior Grand Warden
R.:W.: John W. Westerman, III, Junior Grand Warden
M.:W.: Elmer G. Coffman, P.G.M., Grand Treasurer
M.:W.: Richard E. Lynn, P.G.M., Grand Secretary
R.:W.: Douglas L. Ankeny, W.: Grand Marshal

The invocation was given by R.:W.: Brian R. Poole.

A motion was made by R.:W.: Michael S. Binder, seconded by R.:W.: Brian Poole, that Mrs. Lisa Tsotsos be hired as the Administrator of the Masonic Home until the next regularly scheduled Board Meeting in June. Motion carried.

A motion was made by R.:W.: Michael S. Binder, seconded by R.:W.: Ronald E. Peebles, that R.:W.: D. Mark Small be appointed Executive Secretary to the Board of Trustees. Motion carried.

A motion was made by R.:W.: R. James Rocha, seconded by R.:W.: Michael L. Elliott, to set the daily residency fees at \$120.00 for the ACLF, and \$200.00 for SNF. Motion carried.

A motion by R.:W.: Joseph Smedley, seconded by R.:W.: Michael L. Elliott, was made to set the Petty Cash Fund at \$5,000.00. Motion carried.

The time of the Pre-Board Meetings will be 9:00 a.m. on Saturday and the Board Meetings will be 11:00 a.m. on the Sunday following the third Saturday of each month unless rescheduled by the Chairman of the Board of Trustees. The February Board Meeting will be held on February 12, 2017.

A motion was made by R.:W.: R. James Rocha, seconded by R.:W.: Ronald E. Peebles, for the Grand Secretary or the Grand Treasurer to sign payroll checks in the absence of the Administrator. Motion carried.

A motion was made by R.:W.: Ronald E. Peebles, seconded by R.:W.: Michael S. Binder, to have the Audit of the Masonic Home in accord with the Digest of the Masonic Law of Florida. Motion carried.

A motion was made by R.:W.: Michael S. Binder, seconded by R.:W.: Michael L. Elliott, that all property be handled in accordance with the guidelines set forth by the Corporate Board. Motion carried.

A motion was made by R.:W.: Joseph Smedley, seconded by R.:W.: R. James Rocha, to have contracts drawn for sale or disposal of property approved by the Properties Committee, reviewed by a proper attorney, and signed by the Grand Master. Motion carried.

A motion was made by R.:W.: Joseph Smedley, seconded by R.:W.: Ronald E. Peebles, that the revision of printed documents submitted to the Board by the staff of the Masonic Home for the June meeting be considered for permanent acceptance at all future meetings. Motion carried.

A motion was made by R.:W.: Michael S. Binder, seconded by R.:W.: Ronald E. Peebles, to adjourn the meeting. Motion carried.

The next Pre-Board Meeting will be Saturday, June 18, 2016, at 9:00 a.m. The Board Meeting will be Sunday, June 19, 2016, at 11:00 a.m.

The Benediction was given by R.:W.: Brian R. Poole.

There being no further business, R.:W.: J. Steven Teal, Chairman, closed the meeting at 1:50 p.m.

Respectfully submitted:

Approved:

R.:W.: D. Mark Small,
Secretary to the Board of Trustees

R.:W.: J. Steven Teal, Chairman