

**MINUTES OF THE BOARD MEETING OF THE BOARD OF TRUSTEES
THE MASONIC HOME OF FLORIDA
JUNE 15, 2024**

The Members of the Board of Trustees of the Masonic Home of Florida met in regular session on Saturday, June 15, 2024, at 9:00 p.m. at the Masonic Home of Florida with the following members present:

PRESENT:

M.:W.: Jorge L. Aladro, P.G.M., Chairman
Brother Justin W. Franke, Vice Chairman
R.:W.: Raymond M. Ali
W.: Mark A. Davis
R.:W.: Jorge L. Filgueira
R.:W.: R. Patrick Jacob
W.: Demetrios C. Kirkiles
R.:W.: John Paniccia
Brother Angel Sardina

ALSO PRESENT: (in person or online) M.:W.: Donald W. Cowart, Grand Master; R.:W.: Taleb T. Atala, Deputy Grand Master; R.:W.: Haskell R. Vest, Jr., Senior Grand Warden; R.:W.: Frederick R. Wendling, Jr., Junior Grand Warden; R.:W.: Rudin J. Boatright, Grand Treasurer; M.:W.: Richard E. Lynn, P.G.M., Grand Secretary; M.:W.: Robert P. Harry, Jr., P.G.M.; M.:W.: J. Dick Martinez, P.G.M.; M.:W.: Robert J. Lambert, P.G.M.; M.:W.: Glen B. Bishop, P.G.M.; R.:W.: Jack W. Hampton, Jr., W.: Grand Marshal; R.:W.: Gary J. Gamache, Sr., W.: Grand Historian; R.:W.: Stephen R. Gladstone, General Counsel; R.:W.: Robert W. Estell, Jr., P.D.D.G.M.; R.:W.: Ben S. Schwartz, P.D.D.G.M.; W.:M.: John H. Eaton; W.: John A. Cotton, P.M.; W.: Frederick L. Piasecki, P.M. and President of the Resident Council; Ms. Cristal Baer, Outreach Coordinator; and Ms. Renee Verrier, Administrator of the Masonic Home of Florida.

CALL TO ORDER: M.:W.: Jorge L. Aladro, P.G.M., Chairman, called the meeting to order at 9:00 a.m. The Chairman welcomed all assembled and asked them to join in reciting the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF BOARD OF TRUSTEES: M.:W.: Jorge L. Aladro, P.G.M., Chairman, introduced the members of the Board of Trustees and guests in attendance as listed above.

R.:W.: R. Patrick Jacob made a motion that the Minutes from the last regular Board of Trustees Meeting on May 26, 2024, and the Organizational Meeting on June 1, 2024, be approved as printed and distributed. Second was made by Brother Justin W. Franke and the motion carried.

ADMINISTRATOR'S BOARD REPORT:

- COVID-19 Update – The Home has no current issues.
- A special “Thank You” to the grand Court of the Order of the Amaranth and the York Rite Appendant Bodies for inviting us to attend their Annual Grand Communication Events. Cristal and I were truly honored to participate and thank everyone for their continued support for our Masonic Home Residents.
- Cristal and I also wish to thank everyone who stopped by our table during the Annual Grand Lodge Communication. This is always such a wonderful opportunity to meet members of the Craft. A special thanks to D. Turin and Company for donating polo shirts for our Masons here at the Home and to Dalene Johnson for donating the beautiful cold cups for our ladies who attended the ladies events at the Annual Grand Lodge Communication.
- Regulatory Update:
 - CMS issued a final ruling on enhanced barrier precautions in nursing homes. This new guidance requires additional interventions for infection prevention for residents colonized infections or those with wounds and indwelling medical devices. In short, this ruling requires the addition of surgical gowns and gloves when caring for any resident with the above noted concerns.

- AHCA (Florida) has issued a “proposed” rule which looks to change section 59A-36.006 (Admissions Procedures, Appropriate of Placement and Continued Residency Criteria in Assisted Living) to allow for admittance of those with an infectious disease that can be spread through droplet or airborne transmission at the discretion of the facility.
- Outreach Program Updates:
 - The Home had two outreach calls this month; both of which were to request assistance with in home services or provider search questions.
- Certification Process Update:
 - The IRS letter has not been received by the Home as of the date of this report. This document is necessary to move forward with the application submission.

Renee Verrier reported that at our last regular Board Meeting we had 76 residents in the Home. During the month of May, we had four admissions, no deaths, and no discharges bringing the total to 80. Of those, 29 are men and 51 are women.

ADMITTED:

Fleurette Alexis, Private Pay (Non-Masonic)
 Alain Cerf, Private Pay (Non-Masonic)
 Susan Stansbery, Private Pay (Non-Masonic)
 Clodagh Lewis, Private Pay (Non-Masonic)

ADMIT DATE:

05/14/2024
 05/16/2024
 05/17/2024
 05/29/2024

With four admissions, no losses by death, and no discharges the month of May ended with 35 Assisted Living and 45 Nursing Center for a total of 80 residents.

MAINTENANCE DEPARTMENT FAILED EQUIPMENT REPORT:

1. Repaired leaking chilled water valve in R/C 2 AHU.
2. Rauland-Borg replaced defective parts on nurse call unit in room 144 N/C 1.
3. Since the last rain we have encountered numerous leaks that surfaced in the Kitchen/Dining Room area. This roof is scheduled to be replaced next but we will have to make repairs prior to replacement.
4. Several aspects of our fire alarm system need work. We are working with Dart Electronics to rectify the issues.

SECURITY DEPARTMENT REPORT: There were no reportable incidents for the month of May. There were four resident ID badges issued and one new employee ID badge issued.

The Suncoast Master Mason Association announced that W.: Fred Piasecki has been named Resident of the Month and presented him with a \$50.00 check. Congratulations W.: Piasecki!

Brother Justin W. Franke made a motion to approve the Administrator’s Report as written and presented. Second was made by R.: W.: R. Patrick Jacob and the motion carried.

LONG RANGE PLANNING COMMITTEE REPORT:

- The members of the committee were informed of what we would like to accomplish as a Long Range Planning Committee this year and our number one concern is to keep our residents comfortable and in a safe environment.
- The committee discussed having an inventory of all equipment and appliances in the Home in order to be able to establish a plan for maintenance, repair, and/or replacement in a timely manner.
- The committee discussed contracts with vendors and suppliers and how we must do our due diligence and obtain at least 3 bids, if not more, when contracts are coming up for renewal.
- The committee examined and discussed the new chiller that was installed on the roof. M.: W.: Stanley L. Hudson, P.G.M., was retained as a special advisor and will handle everything involving the chillers.

R.: W.: Jorge L. Filgueira presented the Long Range Planning Committee Report and then moved for its adoption. R.: W.: Raymond M. Ali seconded the motion which carried.

LEGAL ADVISOR’S REPORT: The total funds received during the month of May from Estates and Wills was \$2,053.79, which brings the year to date total of funds received for the Masonic Home

Endowment Fund, Inc., on behalf of Estates and Wills to \$6,063.49. During the month of May there were no funds received for Estates and Wills and deposited into the Masonic Home Building Fund. The year-to-date total for Estates and Wills deposited into the Masonic Home Building Fund is \$7,780.47.

Brother Justin W. Franke made a motion to accept the Legal Advisor’s Report as presented by R.: W.: Stephen R. Gladstone. Brother Angel Sardina seconded the motion which carried.

ADMISSIONS COMMITTEE REPORT: There were no funds distributed in June of 2024 for Non-Resident Relief. The Fraternal Care application of Alice Barlow, sponsored by West Broward Lodge No. 253, was approved on an emergency basis at the meeting held on May 26, 2024, in Orlando, Florida, by the previous Board of Trustees and recorded in the minutes.

R.: W.: R. Patrick Jacob presented the Admissions Committee Report and moved for its adoption. Brother Justin W. Franke seconded the motion which carried.

OPERATIONS COMMITTEE REPORT:

1. Marketing/Admissions:

- 1) The Administrator and Outreach Coordinator attended the Grand York Rite this past month. We had the opportunity to speak with members and answer questions related to both the Home and Outreach Services.
- 2) We updated the Competitor Survey to be completed in June to include daily rates and services included.
- 3) We completed a re-evaluation of community physician network as a potential referral source.

2. Census:

- 1) As of May 31st: Total of 80 residents; of which 39 are Private Pay with 26 of those being non-masonic. There are 45 residents in the SNF and 35 in the ALF from the census breakdown report.
- 2) Fiscal Year to Date: (Starts April 1st)
 - i. Admissions = 6 (1 Fraternal and 5 Private Pay)
 - ii. Discharges/Deaths = 3 (1 Fraternal and 2 Private Pay)
- 3) Referral Summary:

Total Number of Referrals In Pipedrive	Private	Private Masonic	Fraternal	Undecided	Totals
Nursing	16		10		26
ALF	15		5		20
					46

Age Of Referral					
0- 6 months	30		9		39
7-12 Months	1		5		6
12+ Months			1		1

Referral Source	Website	Drive By	MD Referral	Other	Lodge/Mason	Magazine
	13	9	3	5	15	1

W.: Mark A. Davis presented the Operations Committee Report and moved for its adoption. Brother Justin W. Franke seconded the motion which carried.

BUDGET COMMITTEE REPORT: We report that we are currently 3.45% favorable to the budget (\$324,529k) after two months of the fiscal year before any contingency is used and after amortizing for the insurance premium already paid.

Brother Justin W. Franke presented the Budget Committee Report and moved for its adoption. Second was made by R.: W.: Jorge L. Filgueira and the motion carried.

OLD BUSINESS: M.: W.: Jorge L. Aladro, P.G.M., Chairman, announced the Board of Trustees Sub-Committee Members as follows:

Admissions and Relief Committee

R.: W.: R. Patrick Jacob, Chairman

W.: Mark A. Davis Brother Angel Sardina

Long Range Planning/Facility Committee

R.: W.: Jorge L. Filgueira, Chairman

R.: W.: Raymond M. Ali R.: W.: John Paniccia

M.: W.: Stanley L. Hudson, P.G.M., Special Advisor on the HVAC Project

Masonic Home Budget Committee

Brother Justin W. Franke, Chairman

R.: W.: Raymond M. Ali R.: W.: Jorge L. Filgueira

Masonic Home Operations Committee

W.: Mark A. Davis, Chairman

R.: W.: R. Patrick Jacob Brother Angel Sardina

NEW BUSINESS: R.: W.: R. Patrick Jacob discussed the events at the Masonic Care Organizational Meeting in Kansas.

ANNOUNCEMENTS: The next Board of Trustees Meeting will be held at the Masonic Home of Florida on July 20, 2024, at 9:00 a.m.

W.: Mark A. Davis gave the Benediction and the meeting was adjourned at 9:54 a.m.

Respectfully submitted,

M.: W.: Jorge L. Aladro, P.G.M.
Chairman

R.: W.: John Paniccia
Secretary to the Board of Trustees